

DEPARTMENT OF BOTANY
SIR SYED COLLEGE, TALIPARAMBA


Dr.Tajo Abraham
Head, Department of Botany

Taliparamba
12-08-2019

Ref.No – SSBOT/GC/2019

The following is the revised composition of the Grievance cell committee , 2019-20 of
Department of Botany, Sir Syed College, Taliparamba –

Sl.No	Designation	Position	Phone Number
1	Dr.Tajo Abraham	H.O.D and Asst. professor	9495922892
2	Dr.Gayatri R Nambiar	Asst.Professor	9048131633
3	Dr.Shakkira.A.M	Asst.Professor	9947027618
4	Faiza Rahiman	Student	9544475143
5	Nusaiba.K	Student	9633057991


Head of the Department
Dept. of Post Graduate Studies
and Research in Botany
Sir Syed College, Taliparamba
Karimam, Kannur, Kerala-670142



DEPARTMENT OF BOTANY
SIR SYED COLLEGE, TALIPARAMBA

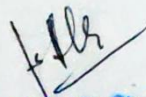
Dr.Tajo Abraham
Head, Department of Botany

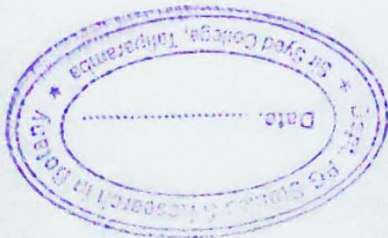
Taliparamba
10-06-2022

Ref.No – SSBOT/GC/2022

The following is the revised composition of the Grievance cell committee , 2022-2023 of
Department of Botany, Sir Syed College, Taliparamba –

Sl.No	Designation	Position	Phone Number
1	Dr.Tajo Abraham	H.O.D and Asst. professor	9495922892
2	Dr.Gayatri R Nambiar	Asst.Professor	9048131633
3	Dr.Shakkira.A.M	Asst.Professor	9947027618
4	Ayisha Riya	Student	7034485237
5	Athira Balakrishnan	Student	9746669807


Dept. of Post Graduate Studies
and Research in Botany
Sir Syed College, Taliparamba
Kerimbam, Kannur, Kerala-670142



DEPARTMENT OF BOTANY
SIR SYED COLLEGE, TALIPARAMBA

Dr.Sreeja.P
Head, Department of Botany

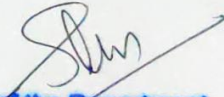
Taliparamba
15-06-2023

Ref.No – SSBOT/GC/2023

The following is the revised composition of the Grievance cell committee , 2023-2024 of Department of Botany, Sir Syed College, Taliparamba –

Sl.No	Designation	Position	Phone Number
1	Dr.Sreeja.P	H.O.D and Asst. professor	9447438447
2	Dr.Tajo Abraham	Asst.Professor	9495922892
3	Dr.Gayatri R Nambiar	Asst.Professor	9048131633
4	Athulya	Student	
5	Fidha Fathima	Student	




Head of the Department
Dept. of Post Graduate Studies
and Research in Botany
Sir Syed College, Taliparamba
Kainkiam, Kannur, Kerala-670142

From,

3rd DC Botany

Department of Botany

Sir Syed College Taliparamba

To,

The HOD

Department of Botany

Sir Syed College Taliparamba.

സർ,

വിഷയം : ബോട്ടനി ഡിപ്പാർട്ടുമെന്റിൽ ഒരു നോട്ടീസ് ബോർഡ് സ്ഥാപിക്കുന്നതിനായി ബന്ധപ്പെട്ട് (പ്രകൃതികളെക്കുറിച്ചുള്ള) ബുക്കിംഗ്

കോളേജിലെ വിവിധ അറിയിപ്പുകൾക്കും

പ്രോപ്പഗന്ദകൾക്കും ബ്ലോക്കർഷിഫ് സംബന്ധിച്ച വാർത്തകളുടെ മാതൃക

അറിയിപ്പുവാൻ കോളേജ് കാമ്പസിലെ ഓട്ടുപ്പാട് പോകുന്നതി

വരുമ്പോൾ വളരെ ബുദ്ധിമുട്ടാണ്. അതിനാൽ ബോട്ടനി

ഡിപ്പാർട്ടുമെന്റിൽ തന്നെ ഒരു നോട്ടീസ് ബോർഡ് സ്ഥാപിക്കുന്നതിന്

വിനീതമായി അപേക്ഷിക്കുന്നു.

ഈ,

വിദ്യാഭ്യാസഭാഗം

3rd DC Botany Students.

From

III DC Botany students

Dept. of Botany

Six Syed College, Taliparamba

To

The HOD

Dept. of Botany

SSC, Taliparamba

Six

Sub: കുടിവെള്ള ജല പരിഹാരവുമായി ബന്ധപ്പെട്ടത്

ബോട്ടനി ഡിപാർട്ട്മെന്റിൽ കുടിവെള്ള ലഭ്യതയ്ക്കുള്ള
അറിയാനും ഉപോന്നതിനാൽ ഇടവേളകളിൽ റദ്ദ് ഡിപാർട്ട്മെന്റുകളിൽ
പോയി വരുമ്പോഴേക്കും ഓഫ് നവം നഷ്ടമാകുന്നു. ആയതിനാൽ
ഡിപാർട്ട്മെന്റിൽ കുടിവെള്ള ലഭ്യത ഉറപ്പാക്കണമെന്ന് വിനീതമായി
അഭ്യർത്ഥിക്കുന്നു.

23-7-18

എസ്. വിശ്വസ്തതയോടെ

III DC Botany students

From,

IInd DC Botany Students
Sir syed college
Taliparamba

To,

HOD of Botany Department
Sir syed college
Taliparamba

Subject : ബോട്ടാനിക്കൽ ഗർബറൽ വിദ്യാഭ്യാസത്തിന് വേണ്ടി സഹായം ചോദിക്കുന്നു.

Sir,

നമ്മുടെ ബോട്ടാനി വിഭാഗത്തിൽ കിഴിപ്പട്ട ബോട്ടാനിക്കൽ ഗർബറൽ ന. മറ്റു വിഭാഗത്തിൽ പട്ട സമ്പൂർണ്ണമായും ഉപയോഗിക്കാൻ പ്രാർത്ഥിക്കാൻ ചെയ്യുന്നതിനും, അത് ചിട്ടപ്പെടുത്തുന്നതിനും മൂലം ഹോണററി അദ്ധ്യക്ഷൻമാർ. അതിനാൽ നമ്മുടെ ഗർബറൽ ഗ്രേഡ് സമ്പൂർണ്ണമായി വർദ്ധിപ്പിച്ചിട്ടുണ്ട് എന്നും അത് അദ്ധ്യക്ഷൻമാർക്ക് അറിയാൻ വിദ്യാഭ്യാസത്തിന് -

6-10-18

മുഹമ്മദ്
വിദ്യാഭ്യാസ ഉപയോക്താവ്
IInd DC ബോട്ടാനി വിഭാഗത്തിൽ

From
IInd Year Botany Students
Sir Syed College
Taliparamba

To
The HOD
Department Of Botany
Sir Syed College
Taliparamba

Sub: Request for improved leisure bench and department library availability in the department.

Sir,

We the students of IInd year Botany students write this letter to bring attention to two important aspects that greatly contribute to the overall well-being and academic environment of our department. We have noticed shortage of leisure benches within our department premises; which could provide a space for rejuvenation, informal discussions and focused study breaks. Additionally, the accessibility of resources from department library have been concern, therefore an equipped accessible library within the premises of Department, ^{which} can be utilised by students and teachers are required.

20-12-22

Yours Faithfully
IInd D.C Botany Students
Sir Syed College
Taliparamba

From,

Research scholars
Dept. of Botany
Sir Syed college, Talipanamba

To,

The HOD
Dept. of Botany
Sir Syed college, Talipanamba.

Sr,

sub: Request for Refrigerator for sample preservation.

As part of our Research work we are in need of a refrigerator for preserving the samples. kindly do the needful.

yours faithfully

Research scholars.

15-6-23

അന്വേഷണ കമ്മിറ്റിയിലെ കമ്മ്യൂണിക്കേഷൻ സെൽ കമ്മിറ്റിയുടെ
ഒരു യോഗം 26-7-2018 ന് ചേർന്നു.

1. Dr. Abdul Jaleel. V. AB
2. Dr. Geyatri. GU
3. Abna B. Nari AB
4. Praveena. A. PA

Agenda: - ബിജിസിസി യോഗം ഹിസ്റ്ററി.

Members Present:

1. Dr. Abdul Jaleel. V
2. Abna. B. Nari. AB
3. Praveena. A. PA

തിരുത്തലുകൾ -

ബിജിസിസി ഹാളിൽ ഉൾപ്പെടെ റിപ്പോർട്ടിംഗ്,
അതിന്റെ പ്രാധാന്യം ഉറപ്പിപ്പിക്കാനും പ്രവർത്തിക്കുന്ന
പ്രവർത്തനങ്ങൾ കൈകാര്യം ചെയ്യും. വെള്ളം
ഭരണത്തിൽ വെള്ളം സാധ്യ, Bucket തുടങ്ങി
Dept. ന്യൂനതയെ അടയാൽ കൈകാര്യം ചെയ്യും.

Water filter established at Dept on 5.2.2019 by
P.T.A.


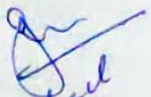

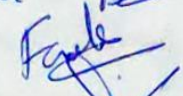
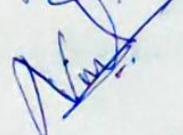
Convenee cell of the Malayalam Language
Department,

Members: - സെമിനാർ റിപ്പോർട്ട് എഴുതാനും

1. Dr. Abdul Jaleel At
2. Dr. Gayatri gr
3. Dr. Tajo Abreh Ab
4. Abna. B. Nani Ab
5. Praveena Pr

സെമിനാർ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ആവശ്യമായ
വെബ്സൈറ്റ് വാർഡിൽ ഉപയോഗിച്ച് പ്രായോഗികമായി
അവർക്ക് പങ്കെടുക്കാനുള്ള അവസരമുണ്ട്. കൂടാതെ
ഉപയോഗിക്കാനുള്ള വിവിധ ഉപകരണങ്ങൾ തിരച്ച്
വാർഡിൽ നല്ല മാതൃകയിൽ ഒരു റിപ്പോർട്ട് എഴുതാനും
വെബ്സൈറ്റ് വാർഡിൽ തിരച്ചെടുക്കുക. കൂടാതെ വിവിധ
വെബ്സൈറ്റ് വാർഡിൽ പ്രദർശനം നടത്തുന്ന
Plants ഉപയോഗിച്ച് പങ്കെടുക്കുന്നവർക്ക്
വെബ്സൈറ്റ് തിരച്ചെടുക്കുക.

Grievance cell committee ഏകദേശം അടിയന്തരമായി 23-9-23 ന്
 ചേർന്നു.

1. Dr. Tajo Abraham 
2. Dr. Gayatri 
3. Dr. Shakkiza 
4. Fayisa K 
5. Nuseiba 

പരാജനം: ഭരണാധികാരികളുടെ വിട്ടുപോയിട്ടുള്ള പരാതികൾ പരിഹരിക്കാൻ
 തീരുമാനമുണ്ട്.

തീരുമാനങ്ങൾ: പരാതികാരികളും ആലോചനയ്ക്ക് വിട്ടുപോയി-
 യും ഏരിയ വിളിച്ച് വിവരങ്ങൾ വാർത്താ മനസ്സിലാക്കി
 തീരുമാനം തെളിയിക്കാൻ ഓരോ നമ്പർ നൽകി നൽകിയിട്ടുണ്ട്. 1-ാം പാർട്ടി
 വിട്ടുപോയിട്ടുള്ളവർ പരാതികൾ നൽകുന്ന ~~അതിന്റെ~~ നാലിടത്ത് താലിപ്പാൻ ഓരോ
 നമ്പർ നൽകി, അതിലൂടെ രക്ഷകർത്താക്കൾക്ക് വിളിച്ച് പരാ-
 തികൾ തീരുമാനിച്ചു. മെമ്പർമാർക്ക് പരാതികൾ നൽകുന്നതിന്
 പരാതികൾ നൽകാൻ തീരുമാനിച്ചു

22/12/22 ന് Conference call അനുബന്ധം

Participations

Dr. Tapu Abraham

Dr. Gayatri

Ayisha Ruzja

Athira Balakrishnan

ശീക്ഷണങ്ങൾ -

- കുടുംബശ്രീ പാഠശാലകളിൽ വിവിധ ടെലിഫോൺ കൗൺസിലിംഗ് സെഷനുകൾ സംഘടിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം ലിബ്രറി സൗകര്യം വികസിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം സംഘടനയുടെ സഹായം അഭ്യർത്ഥിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു. വിവിധ ടെലിഫോൺ കൗൺസിലിംഗ് സെഷനുകൾ സംഘടിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം ലിബ്രറി സൗകര്യം വികസിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം സംഘടനയുടെ സഹായം അഭ്യർത്ഥിക്കുന്നു. വിവിധ ടെലിഫോൺ കൗൺസിലിംഗ് സെഷനുകൾ സംഘടിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം ലിബ്രറി സൗകര്യം വികസിപ്പിക്കാൻ ശീക്ഷണ പ്രോഗ്രാം സംഘടനയുടെ സഹായം അഭ്യർത്ഥിക്കുന്നു.

15/6/23 ന് വേദം ഉദ്യോഗത്തിന്. അയയ്ക്കുന്ന
മുതലായവയ്ക്ക് അറിയിക്കുന്നു .

1. Dr. Sreeja P SSM
2. Dr. Taju Abraham. SSM
3. Fidha Fathima Fidha
4. Athulya Athulya

specimen നമ്പർ അനുബന്ധമായി അയയ്ക്കുന്ന
വിവരങ്ങൾക്ക് പരിശോധനയ്ക്കായി
വേദം അയയ്ക്കുന്ന നമ്പർ തിരിച്ചറിയിച്ചു .

DEPARTMENT OF HISTORY
SIR SYED COLLEGE, TALIPARAMBA

Karimbam PO, Taliparamba, 670142

Email: sirsyedhistory1967@gmail.com



INTERNAL GRIEVANCE CELL (2022-23)

CHAIRMAN: Mr. Hydarali A (Head and Assistant Professor, Department of History)

MEMBERS : Mr. Thwahir P H (Assistant Professor, Department of History)

Mr. Renjith M V (Assistant Professor On Contract , Department of History)

Details of Grievances during the Academic Year 2022-23

SL NO	ISSUE	NAME OF COMPLAINANT	METHOD ADOPTED	DATE	REMARKS
1.	Regarding internal Exam of first sem history core course	FathimathFidha C K	Exam/Viva Conducted and Internal mark increased	05-07-2022	Tourism Studies
2.	Regarding internal Exam of first sem history core course	Anamika	Exam/Viva Conducted and Internal mark increased	05-07-2022	Tourism Studies
3.	Regarding Journalism class	Third sem history students	Handed over to the Principal for further discussion	18-11-2022	

4.	Regarding internal Exam of fifth sem history core course	MuhammedRiza n T K	Exam/Viva Conducted and Internal mark increased	28-11-2022	Historiograph y
5.	Regarding internal Exam of fifth sem history core course	NajahFathima T	Exam/Viva Conducted and Internal mark increased	28-11-22	Historiograph y
6.	Regarding internal Exam of fifth sem history core course	MuhammedShab as	Exam/Viva Conducted and Internal mark increased	28-11-22	History of Kerala II
7.	Regarding internal Exam of fifth sem history core course	Naswiha KP	Exam/Viva Conducted and Internal mark increased	28-11-22	History of Kerala II
8.	Regarding internal Exam of fifth sem history core course	P Ayshabi	Exam/Viva Conducted and Internal mark increased	28-11-22	History of Kerala II
9.	Regarding internal Exam of third sem history core course	Fathima k	Exam/Viva Conducted and Internal mark increased	13-12-2022	History of India II
10.	Regarding internal Exam of third sem history core course	Mhd Ziyad K	Exam/Viva Conducted and Internal mark increased	13-12-2023	History of India Kerala I
11.	Regarding internal Exam of third sem history core course	Anagharaj	Exam/Viva Conducted and Internal mark increased	13-12-2023	History of India Kerala I
12.	Regarding internal Exam of third sem history core course	Athira AK	Exam/Viva Conducted and Internal mark increased	13-12-2023	History of India Kerala I

From

Fathimathul Fidha ck

1st semester BA HISTORY

Sivsyed collage

TO

HOD OF HISTORY

Sivsyed collage

ദി

1st sem history complimentary ലെന്ററൽ 'Tourism
Study' - ന്റെ internal exam രദ്ദം ചെയ്തത് എൻ്റെ സാധിച്ചിരുന്നില്ല.
അങ്ങനെയ്ക്ക് മറ്റൊരു exam നടന്നിടോ 'അവ' സാധിച്ചിട്ടില്ല,
internal mark സാധിച്ചിട്ട് തന്നെ എൻ്റെ അലക്ഷ്യം.

എൻ്റെ

5/7/2022

Fathimathul Fidha ck



From :-

Anamika

1st sem BA History

Sirsydeh collage.

To

HOD of History

Sirsydeh collage

Sir,

1st sem history complimentary - പൂർണ്ണ തിരുവ തൂവിന
studies - ന്റെ Internal Exam ചെറിയ ഏകദേശം സാധിച്ചിട്ടു
മുണ്ട്. Progression's ചെറിയ Exam നടന്നിട്ടുണ്ട്. വളരെ നല്ല
വിധം internal mark കർമ്മപരിഷ്കരണം ചെയ്ത് അപേക്ഷിക്കുന്നു.

5/7/2022

നന്ദി

Anamika.

Anamika

GRIEVANCE REDRESSAL SYSTEM SUMMARY

YEAR	PERSON	GRIEVANCE	COMMITTEE MEMBERS	SOLUTION
2017	Students	B.Ed. Accreditation Issue	Malik Fasil, Sneha C, Bijith P., Shameem Shahsad, Thasleema P	Detailed representation forwarded to higher education department
2018	Students	Range Officer Issue	Malik Fasil, Sneha C, Praseeda, Minnu Tomy, Ebrahim K	Under the consideration of Hon: High court of Kerala
2021	Students	Field Visit Permission issues	Sneha C, Sachinkrishna, Sharmila M, Rabeeh M, Nambiar Kavya	Obtained permission for final field visits upon consulting Hon. Registrar, Kannur University
2022	Anas V.V (2022-25 Batch)	Ragging	Sneha c, Azhar Ali, Haritha	Written complaint given to the Anti ragging cell.



IN THE KERALA ADMINISTRATIVE TRIBUNAL AT
THIRUVANANTHAPURAM

Present:

The Hon'ble Mr. V.Rajendran, Member

&

The Hon'ble Mr. V. Somasundaran, Member

Dated this the 23rd of December 2020

MA-1904/2020 in OA-2004/2020

Applicant(s):

- 1) Praseeda Prabhakaran, aged 27 years, W/o Deepesh K.V., Omanas Nivas, Kanayi P.O, Kannur 670307, Kerala
- 2) Sarangi N.V, aged 25 years, D/o Mohanan N.K, Nelliymkunnathu (H), Vazhakundam, Chunda, Kannur 670511.,.,., Kerala
- 3) Shyni D, aged 32 years, W/o.Ajith Kumar, Panakkaran (H), Kappanathattu P, Kuppam, Kannur 670502.,.,., Kerala
- 4) Lachinamol P, aged 29 years, W/o Dhanesh K, Velluvalappil (H), Chavanappuzha, Karimbam, Kannur 670142.,.,., Kerala
- 5) Dhanya T.G, aged 28 years, W/o Pramod P.P, Thezhukkumkootathil (H), Kolathu, Chuzhal, Kannur 670142.,.,., Kerala
- 6) Sugiya N, aged 27 years, D/o Sukumaran K, Sreeram (H), Kizhakkekappinkara, Azhikode South, Kannur 670009.,.,., Kerala
- 7) Minnu Tomy, aged 27 years, W/o Subin, Parakkal (H), Kadannappally, Pariyaram Medical College P.O, Kannur 670503.,.,., Kerala
- 8) Sarannya P.S, aged 30 years, W/o Renju Somen, Kallelalumkal (H), Karikkattor P.O, Manimala, Kottayam 686544.,.,., Kerala
- 9) Bijila A, aged 33 years, S/o I.C. Vijayan, Aramban (H), Parakkadavu, Anchampeedika, Kannur 670331.,.,., Kerala

By Advs. KALEESWARAM RAJ , ARUNA A , VARUN C VIJAY , THULASI
K RAJ & MAITREYI S HEGDE

Respondent(s):

സ്വപ്രദാനപത്ര കേരള കൃഷിവകുപ്പ് മന്ത്രി ശ്രീ. പി. പ്രസാദ് അധികൃതർക്ക് മുന്മാതൃ കമ്മ്യൂൺ സർവ്വകലാശാലയിലെ വനശാസ്ത്ര-
നിരൂപണാധികാരികളും വിദ്യാർത്ഥികളും സമർപ്പിക്കുന്ന നിവേദനം.

വിഷയം : റേഞ്ച് ഫോറസ്റ്റ് ഓഫീസർ തസ്തികയിലേക്കായി കമ്മ്യൂൺ
സർവ്വകലാശാലയിലെ വനശാസ്ത്ര നിരൂപണ വിദ്യാർത്ഥികളെ
പരിഗണിക്കുന്നത് സംബന്ധിച്ച്

കേരളത്തിൽ കാർഷിക സർവ്വകലാശാലയിലും കമ്മ്യൂൺ
സർവ്വകലാശാലയിലും മാത്രമാണ് നിരൂപണത്തിന് വനശാസ്ത്രം
വിഷയമായിട്ടുള്ളത്. കേരളവും വനജീവി വകുപ്പിന് കീഴിലുള്ള
റേഞ്ച് ഫോറസ്റ്റ് ഓഫീസർ തസ്തികയിലേക്ക് കേരള വി.എസ്.സി
നടത്തുന്ന യോഗ്യത നിർണയ പരീക്ഷയ്ക്ക് നിലവിൽ കാർഷിക-
സർവ്വകലാശാലയിലെ വനശാസ്ത്ര നിരൂപണാധികാരികളെ മാത്രമേ
പരിഗണിക്കുന്നുള്ളൂ. പ്രസ്തുത പരീക്ഷയുടെ യോഗ്യതയായി
കേരള കാർഷിക സർവ്വകലാശാലയിൽ നിന്നോ മറ്റേതെങ്കിലും
അംഗീകൃത സർവ്വകലാശാലകളിൽ നിന്നോ ലഭിക്കുന്ന വന-
ശാസ്ത്ര നിരൂപണ മതിയാകൂ എന്ന സുവസ്തു നിലനിൽക്കെയാണു്
ഈ അപേക്ഷ. മറ്റ് പല സംസ്ഥാനങ്ങളിലും റേഞ്ച് ഫോറസ്റ്റ് ഓഫീസർ
തസ്തികയിലേക്ക് ഏതെങ്കിലും അംഗീകൃത സർവ്വകലാശാലയിൽ
നിന്നുദ്ദേഹിച്ച വനശാസ്ത്ര നിരൂപണ മതിയെന്തിരിക്കേ കേരളത്തിൽ
കേരള സർവ്വകലാശാലയുടെ വനശാസ്ത്ര നിരൂപണ മാത്രമേ
പരിഗണിക്കൂ എന്നത് കടുത്ത നിന്ദി നിരൂപണവും കമ്മ്യൂൺ -

MEETING

Date : January 27, 2021

Time : 9:30 pm - 1 pm

Agenda : To discuss a complaint from Sagar K.R.

Minutes

Grievance

- Sagar K.R, a first year student of B.Med programme, hailing from Turicuru, complained that he was not able to attend most of the online classes due to connectivity issues and range problems.

Remedy :

- A internal grievance committee is constituted with Mr. V.H. Nishad and Mr. Shijun.K as members.
- The committee decided to provide online video classes and pdf notes to Sagar K.R.
- once covid-19 restrictions are withdrawn and regular offline classes are started Sagar K.R will get special classes.

Internal Grievances Committee members

present-

1. V.H. Nishad (HOD)

2. Shijun.K. (Guest Lecturer)

Signature of V.H. Nishad
Signature of Shijun.K.

MEETING LOG

Date December 21, 2021.

Time 4 pm - 4:20 pm

Agenda To discuss request / grievance from Fathimathul Sauba.

Minutes:



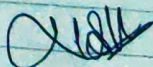
Grievance

- Fathimathul Sauba, a first year student of SMPG, has written a grievance letter to the HOD of Dept of Journalism, in which she says that due to covid-19 situation Sauba's family is under severe financial crisis. She further requested that she need financial assistance to pay the college to pay the hostel fees.

Remedy:

- An Internal grievance committee is constituted with V.H. Nishad, Nafesatul Misriya and Muhammed Laddaf KIP as members.
- The committee discussed the issue and decided to approach 'SAFE', a student support initiative of Sir Syed college.

Internal Grievance committee members present:

- V.H. Nishad 
- Nafesatul Misriya 
- Muhammed Laddaf KIP 

MEETING : 03

Date : July 12, 2022.

Time : 4.15 - 5pm.

Agenda : Grievance from B.Msc students, regarding opening of computer science teacher - for discussion.

Minutes :

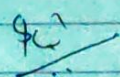
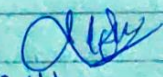

Grievance

- B.Msc students requested to appoint a new computer science faculty as the classes are already started and the computer classes are going un-engaged.

Remedy

- An internal grievance committee is constituted with V.H. Nishad, Ladeed. K.P, and Salahuldeen Kambrath as members.
- The committee discussed the issue and viewed this as a serious academic concern from students.
- The committee decided to request the principal to appoint a guest faculty in computer science as early as possible.

Internal Grievance committee members

1. V.H. Nishad 
2. Muhammed Ladeed. K.P 
3. Salahuldeen Kambrath 

MEETING LOG

Date : January 10, 2023

Time : 12.30 pm - 12.45 pm

Agenda : To discuss grievance from B.Unc students - regarding university exam question papers.

Minutes

Grievance :

- There was a complaint from B.Unc - 2021 batch students regarding recently concluded university exams. They say, most of the questions in papers 'Introduction to Creative Writing & Communication' and 'Media Software Application - I' were from out of focus area. Hence, they request to liberalize the paper valuation.

Remedy :

- A Department Grievance Redressed Committee (DGRC) is constituted whose composition shall be as follows:
 - ✗ chairman : V.H. Arshad (Head of the Dept)
 - ✗ member / } : Hassem Kp (Dept. of Commerce)
 - ✗ other dept. / }
 - ✗ Faculty coordinator : Muhammad Ladeed K
 - ✗ student Representative - 1st year : Devika T
 - ✗ " " " " : Ayush T
 - ✗ " " " " : Farooq A.V

The department operates with a three level framework designated to handle student grievances:

Level I - class Tutor

Level ii - Head of the Department
 Level iii - The principal in conjunction
 with the GRC.

Any issue or complaint is first presented to the student's respective class tutor. If the student remains dissatisfied with the outcome, they can escalate the matter to level ii, and ultimately, if necessary, to level iii. The chairperson and members of the committee shall have a term of two years.

- The DGRC discussed the grievance and decided to advise the students to send a formal request to controller of Examinations, Kuvempu University, in this regard.

DGRC members present:

1. V. H. Nishant (Chair)
2. Mohammed Ladeel. K. P.

MEETING - 5Date September 25, 2023.Time 4.15 pm - 5 pmAgenda To discuss grievance from 11 year
Bunc students - theft in class room.MinutesGrievance

- 11 year Bunc students complained that they faced a series of thefts from their class rooms while they were away for public programmes. Incidents of money lifting (from Rs. 50/- to the latest being 5,000/-!) were identified and reported.

Remedy

- The DGRC discussed and reviewed the matter in detail and ^{decided to monitor and} ~~tried~~ to identify the culprits behind the incident.
- DGRC also decided to bring this matter to the attention of the principal, and request him to make a public announcement in this regard.
- DGRC advised the students to give a formal complaint to the principal in this regard.

DGRC members present:

1. V. H. Nishad (Chair)
2. Mohammed Ladeed. F.P

4/11


From,

Rishik P

2510

IInd Sem BSC Forestry

Date : 05-07-2023

To,

Head of Department

Dept of Forestry

Sir Syed college

Respected Mam,

Sub : Request for appearing in internal re-exam.

I will not be able to attend the internal Examinations on ~~05-20-2~~ July 05/2023 due to NCC camp. so I kindly request you to grant me permission to rewrite the internal Exam.

Faithfully,

Rishik P

~~Rishik P~~

From
Akash.o
2499

IIth sem B.S.C forestry

Date: 05-07-2023

To

Head of Department
Dept of forestry
Sir Syed college

Respected maam,

sub: Request for appearing in internal
re-exam.

I will not be able to attend the
~~original~~ internal examinations on
July 05, 2023, due to NCC camp. so I
kindly request to permit me to write
a re-exam on 05-07-2024

faithfully,

Akash.o

Akash

From :

Sayana.M

Date : 22-11-2023

To :

Head of Department
Dept. of Forestry
Sir Syed College

Respected ma'am,

Sub: Request for appearing in re-exam.

I couldn't attend the Economics practical internal examination on 21-11-2023, due to health issues. So, I kindly request to permit me to appear in a re-exam.

Faithfully,

Sayana

Sayana.M

From,
T.S Hrishika

14th November 2023

To, Head of Department
Dept. of Forestry
Sir syed college

Respected Ma'am

Sub: Request for appearing in re-exam

I couldn't attend the Entomology practical internal examination on 13-11-23, due to health issues. So, I kindly request to permit me to ~~pr~~ appear in a re-exam

Faithfully,

T.S Hrishika



30-03-2024.

From :

Jahana Izzath c.k

2489

IVth sem BSc. Forestry

Date : 30-03-2024

To :

Head of Department

Dept. of Forestry

Sir syed College.

Respected ma'am,

Sub : Request for appearing in re-exam.

I will not be able to attend the practical internal examinations on April 01, 2024, due to difficulty in travelling from Nayanad to Kannur. So, I kindly request to permit me to write a re-exam on 08-04-2024.

Faithfully,

~~Jahana Izzath c.k.~~

Jahana Izzath c.k.

Fd0m

Anjana K.N

2502

11th Sem BSc. Forestry

Date: 30-03-2024

TO:

Head of Department

Dept of Forestry

Sri Sreed College

Respected mam.

Sub: Request for appearing de-exam

I will not be able to attend the practical
integral examination on April 01, 2024
due to difficulty in travelling from
Wayanad to Kannur. So, I kindly
request to permit me to write a de-
exam on 08-04-2024

Faithfully



Anjana K.N

MEETING : 01

Date :

Time :

Agenda: B.Ed Accreditation Issue

MinutesGrievance

- After BSc. Forestry course and B.Ed in Natural - science there is no accreditation for BSc. Forestry - in Kerala PSC.

Remedy

- Action committee - Members : Malik Fasil, Sneha C, Bijith P, Shameem Shabsad, Masleema P
- Letter to Registrar, Kannur University
- Detailed representation forwarded to higher education - department

Members

1. Malik Fasil M
2. Sneha-C
3. Bijith P
4. Shameem Shabsad
5. Masleema P

Date :

Time :

Agenda: Range officer Issue.

Minutes

Grievance

- Candidates after completing Bsc. Forestry from Kannur university cannot apply the post reserved for Bsc. Forestry graduates from Kerala Agricultural University for the post of range forest officer

Remedy

- Action committee - Members : Malik Fasil, Sneha.C, Praseeda Minnu Tomy, Ebrahim K.
- The committee decided to file a complaint in front of honourable High court of Kerala regarding the issue.

Members.

1. Malik Fasil M
2. Sneha.C ~~HM~~
3. Praseeda Prabhakaran
4. Minnu Tomy
5. Ebrahim K

MEETING : 03

Date :

Time :

Agenda: Field Visit Permission issues


MinutesGrievance

- Due to covid restrictions, Students were not permitted to complete the field visits as part of their curriculum.

Remedy

- Action committee - Members : Sneha C, Sachin Krishna, Sharmila M, Rabeeh M, Nambiar Kavya
- The committee members drafted and forwarded a letter to honourable registrar of Kannur University regarding the necessity of forest field experience for obtaining - BSc. Forestry Degree.
- Obtained permission.

Members

1. Sneha C 
2. Sachin Krishna
3. Shamika M
4. Rabeeh M
5. Nambiar Kavya

MEETING: 04

Date :

Time :

Agenda: Ragging related complaint given by Anas. V. V
(1st year Forestry)

Minutes

Grievance

- Mr. Anas V. V (First year forestry student) was ragged by a third year B.com student. Anas gave a complaint to his tutor: Sneha C.

Remedy.

- Action committee - Members: Sneha. C, Azhar Ali, Hamitha
- A detailed complaint on the issue was prepared - by the action committee and forwarded to the - Anti ragging cell, Sir Syed college
- The issue has been solved under college level.

Members

1. Sneha. C
2. Azhar Ali. A
3. Hamitha. M

Hamitha
Sneha
Azhar

Meeting 05

(Online)

Date: 2-04-2024

Time: 10:00 am

Agenda: Reexam conducting Reg:

Minutes

Grievance

Complaints given by Miss Jahana & Anjana KN seeking permission to reappear the practical internal examinations.

Remedy

Decided to conduct reexam

Members

1. Sneha - C
2. Azhar Ali
3. Haritha .M

28/9/2018

From

Vignesh V. Gopal .

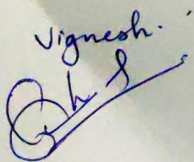
V semester Statistics
Sir Syed College, Taliparamba

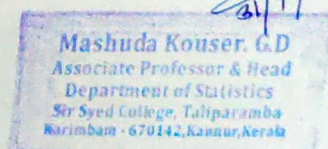
To the Head of the department.
Mashooda Kouser,
Sir Syed College, Taliparamba .

Subject: Complaint letter against unfair
marking in Statistical quality control (SQC).

Mam,
with respect and honour, It is to state
that I am Vignesh. V. Gopal, V semester. ~~and~~
I had got my internal of V semester (paper: SQC)
which was shocked ~~to see~~ and not satisfied,
I had written two exams and having good marks.
kindly see to this matter as it will

Suffice me, Thank you.

Vignesh.


Tutor/Pls
21/9/18


2017-2018 [Grievance Cell]

The meeting of the standing Establishment-cum-Grievance Committee held on 18/8/16, at 3:30 pm in Statistics Department.

Committee Members

1. Anika B.
2. Mashuda kausar G.D. ~~MD~~ MD
3. Sahira K. SL
4. Mehaza [Third Year Student] MD
5. Munna Krishna " MD

After discussion on each item, the following decisions were taken.

Item No. 1:-

Appeal dated 18/8/2018 filed by Vignesh V. Gopal, V semester statistics. He has a complaint against unfair marking in SQC.

It was decided that the ~~the~~ to ~~recheck~~ increased [↓] his ~~mark~~ to his internal, after ^{one} ~~mark~~ ^{mark} checking his papers.

Item No:2:-

Appeal dated 20/7/2018 filed by Abdul Salhar Mukkoth. ~~for~~ ~~using~~ against Blackboard, Dustless; they appealed to use white dustless chalk & marker free smart board]

Decided that to use white dustless Chalks.

From.

SHABANA P. P.

III Semester student.

Bsc Statistics

10-06-2019.

To Head of the department.
Sir Syed college, Talpamba

Mam,

I have low ^{internal} mark in III semester
statistics paper " Probability distribution".
I got only "9" marks, out of 12, I have
written 2 exams, assignment also submitted
I kindly request you to improve my
mark.

Thank you.

Shabna

Shabna

HOD.

le

M. J. da Kouse
Associate Professor & Head
Department of Statistics
Sir Syed College, Talpamba
Rajkot. Ph: 67-1142, 1143, 1144

2018-2019

The meeting of the Standing Grievance Committee held on 20/06/2019 at 1:30 pm in Dept of Statistics
Platform - Online.

Members Present

1. Mashuda Kausar
2. Sahira K.
3. Mansoor N.K.

After discussion on each item, the following decision were made.

Item No: 1

Appeal dated on 20/06/2019.

Subject: Internal Mark " (Third Semester Probability filed by Shabaha P.P, Paper taken by (Mashuda) distribution".
It has decided that to recheck and will do the needful decisions for the appeal; (Due to Covid-19) ~~stayed~~

Item No: 2

Appeal dated on 15/06/2019.

Subject: Internal Mark " (Third Semester paper: Probability distributions".

It has been decided to check and need to study this issue ~~firstly~~, and resolve, ~~felt that~~ (Due to Covid-19)

From .

Nihala P.K

III semester,

Sri Syed College, Taliparamba .

To

HOD .

Sri Syed College, Taliparamba

Subject : To increase my internal

marks;

I request you to
improve my internal mark on
the paper 3B0357A Probability distrib
as far as possible . due to online
classes. I could not get score well .

Thank you .

2019 (2020-2021)

()
pand

o The meeting of Grievance Committee
held on 10/04/2020 at 1:30 pm
on Statistics department.

Committee Members.

1. Mashuda Kausar.
2. Mansoor. N.K
3. Sahura. K

(The meeting is conducted due to the last
date ~~is~~ ^{is} an appeal received
(submission of internals))

After discussion, we discussed
have decided to implement following things.

item-1.

Appeal dated on 04/04/2020
filed by Ameulha Asokan
Due to Covid-19.

We have been decided through (Google
meet) that to ~~increase~~ do the
needful.

From .

04/04/2020

Amaulka Asokan .

IV semester , Statistics

Sir Syed College, Taliparamba .

To

HOD,

Sir Syed College, Taliparamba

Sir,

ഞാൻ അദ്ദേഹത്തെ അഭിനന്ദിക്കുന്നു, അദ്ദേഹം വളരെ സാധനങ്ങളിൽ
 അദ്ദേഹം 4ാം സെമസ്റ്ററിൽ സാധനങ്ങളിൽ പലപ്പോൾ
 മാർക്ക് നല്ല കുറവാണ്, അത് പരിശോധിക്കാനും
 എല്ലാ പരീക്ഷകളിലും, അതിൽ ഞാൻ അർജ്ജുനൻ
 ഒട്ടും താല്പരനല്ല, അദ്ദേഹം മാർക്ക് വീണ്ടും
 ഒരു പുനഃപരിശോധന നടത്തണം അത് വീണ്ടും
 മാർക്ക് അപേക്ഷിക്കുന്നു, കോഴിപ്പുറം അല്ലെങ്കിൽ നീളം മാർക്ക്
 മാർക്ക് പരിശോധിക്കാൻ സാധിക്കും
 അത്

lee

Amrutha

Mashuda Kouser, G.O
 Associate Professor & Head
 Department of Statistics
 Sir Syed College, Taliparamba
 Kuttanham - 670142, Kollam, Kerala

From

Nusrat Ali .

I semester, Statistics

Sir Syed College, Taliparamba

To

MOD,
Sir Syed College, Taliparamba

Subject : Ragging Issue .

Respected Madam,

My name is Nusrat Ali,
studying in I semester Bsc Statistics
I am facing many ragging issue and
constant mockery show putup in college
Hostel and courtyard of the college. It is
very traumatizing and full of
fear for me to attend my college.
nowadays. I request you to handle the issue.

Sincerely,
Nusrat Ali.

Nusrat

Recommended and
forwarded to Principal
Tutor
On the

FAPHIMATHU NITHYANNA BEGAM, I
Asst.
D. Prasad
Sir Syed College,
Taliparamba, Kannur - 620142 - 620143

2021 - 2022

The meeting of the Grievance Committee held on 31/10/2021 at 3:30 pm in department of statistics

Members Present:

- 1. Mashuda Kouser
- 2. Mansoor N.K
- 3. Fathimathul Nilasha Begam - I
- 4. Asif Hussain (II year student)
- 5. Irfana (III year)

Item No: - 1

Appeal dated on 23/11/2021 filed by Musaf Ali, I Semester Statistics, he has written a complaint against Ragging in Hostel.

The ~~the~~ ~~serious~~ ~~handovered~~ and forwarded this complaint to principal, the ^{anti ragging} committee has taken the appropriate remedy.

Item No: 2.

Appeal dated on 23/11/21 filed by Jafana-K, appeal seems to be as the complaint of these whole students.

We will consider this issue and will give ~~point~~ more concern to this matter.

decided to send a proposal for Principal and P.T.A for to do the needful.

Subida K
Associate Professor & Head
Department of Mathematics
11/11/21
am-670142

From

Safarwan R

~~Vth~~ sem B-s-c statistics

Sir syed college

23/11/2021

TO

Head of the Department

Mashooda Kausar

Sir syed college, Taliparamba

Mam

with respect and honour, our class strength is above 30 but we have no enough computer to ^{do} practical works. I kindly request you to needfull action

Tr former

~~vs~~

5.1.5 Internal Grievances Redressal System especially ragging, sexual harassment issues

1. Established a Grievance Redressal Committee (GRC)
2. Clearly communicated the same to the students
3. A deadline for the committee to provide a resolution was made.
4. Investigating each valid grievance thoroughly
5. Documenting all communication, meetings, and findings related to the grievance.
6. Organizing hearings where students can present their grievances in person by ensuring that both the student and faculty/staff involved have an opportunity to present their perspectives.
7. Strive for a fair resolution that addresses the grievance satisfactorily
8. Establishment of an appeal process for students who are dissatisfied with the initial resolution by ensuring that appeals are reviewed by a different committee or authority.
9. Confidentiality of all parties involved is maintained.
10. Students are informed of the status of their grievances at every stage by ensuring clear and transparent communication.
11. Records of all grievances, investigations, and resolutions are maintained

DEPARTMENT OF BOTANY
SIR SYED COLLEGE, TALIPARAMBA

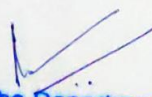
Mrs. Nisreen.M
Head, Department of Botany

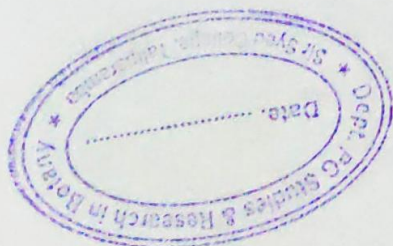
Taliparamba
01-06-2017

Ref.No – SSBOT/GC/2017

The following is the revised composition of the Grievance cell committee of Department of Botany, Sir Syed College, Taliparamba –

Sl.No	Designation	Position	Phone Number
1	Mrs.Nisreen.M	H.O.D and Assoc. professor	9895440088
2	Dr.Abdul Jaleel.V	Asst.Professor	9447541406
3	Dr.Sreeja.P	Asst.Professor	9447438447
4	Rinsija .K	Student	9846393175
5	Ayisha Marseen .K	Student	9847474573


Head of the Department
Dept. of Post Graduate Studies
and Research in Botany
Sir Syed College, Taliparamba
Karimam, Kannur, Kerala-670142



DEPARTMENT OF BOTANY
SIR SYED COLLEGE, TALIPARAMBA


Dr. Abdul Jaleel. V
Head, Department of Botany

Taliparamba
02-06-2018

Ref.No – SSBOT/GC/2018

The following is the revised composition of the Grievance cell committee , 2018-19 of
Department of Botany, Sir Syed College, Taliparamba –

Sl.No	Designation	Position	Phone Number
1	Dr. Abdul Jaleel. V	H.O.D and Asst. professor	9447541406
2	Dr. Gayatri R Nambiar	Asst. Professor	9048131633
3	Dr. Tjo Abraham	Asst. Professor	9495922892
4	Abna. B. Nair	Student	9747242275
5	Praveena. M	Student	9544772268


Head of the Department
Dept. of Post Graduate Studies
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Sir Syed College, Taliparamba
Kannam, Kannur, Kerala-670142

